



ATTENTION TENANTS: You can use the cleaner of your choice, but it is your responsibility to check the cleaner's work against the list. Please make sure that you schedule your professional carpet cleaning weeks in advance of move-out and notify us via text to 330-715-3481 or email to braymorllc@gmail.com of your scheduled date and time for cleaning. If you need a special pick-up for any trash or belongings that will not fit in your trash cart, you must let us know on before Monday July 17, 2023. Your last trash day is Wednesday July 19, 2023.

MOVE-OUT CHECKLIST

ONLY ONE (1) CHECKLIST PER ADDRESS

ADDRESS: _____

GENERAL CLEANING THROUGHOUT THE HOME (ALL ROOMS)

- Remove any marks from walls, doors, ceilings, and all switches.
- Clean and remove dust from all baseboards, tops of doors, shelves, and above cupboards
- Clean all light fixtures, ensuring any insects are removed from inside and that the outside is free of marks, grease, and dust.
- Clean and remove dust from all ceiling fans
- Clean blinds and curtains, ensuring they are returned to the same move-in condition
- Clean and remove dust from all windows and windowsills.
- Vacuum clean all window tracks and sliding door tracks to remove dust and insects
- Sweep or mop all non-carpeted floors, ensuring no drying marks or stains remain
- Vacuum all carpeted floors and ensure that there are no marks or stains remain
- Ensure carpet is professionally cleaned, allowing for fair wear and tear
- Ensure cleaning includes vacuuming, and cleaning any dirty registers or floor air returns
- Ensure all drawers, shelves, and cupboards are clean
- Remove cobwebs and any marks left by insects

KITCHEN CLEANING

- Clean all cupboards and doors inside and out, ensuring no stains or crumbs remain
- Clean the stove top, being sure no stains or burn marks remain around elements
- Clean inside and outside of the oven and griller, including racks, trays, and glass
- Clean inside and outside of the refrigerator, dishwasher, and microwave
- Clean walls and floor around refrigerator, dishwasher, and microwave areas
- Clean tapware, sink, drains and plugs
- Clean the range hood body and remove and clean the filter
- Remove dust and greasy build up on exhaust fans
- Defrost and unplug your refrigerator

BATHROOM CLEANING

- Clean toilet
- Clean shower/tub and enclosure (no stains)
- Clean bath fan
- Clean medicine cabinet
- Clean inside and outside of bathroom vanity and sink
- Ensure no hair or soap build up remains in shower or bath drains
- Remove built up soap scum mildew and hair product stains
- Ensure towel racks and toilet paper holder are clean and in place
- As with other rooms, ensure door, walls, floors, mirrors, windows, window tracks, cupboards and drawers are cleaned thoroughly

LAUNDRY CLEANING

- Ensure the washing machine is free of marks and detergent
- Clean behind and around the washing machine space
- Remove lint from the dryer
- Clean behind and around the dryer space

BASEMENT

- Sweep basement floor
- Sweep basement steps and landing

- Removal of all trash and belongings whatsoever

EXTERIOR

- Exterior doors are wiped down and clean on both sides
- Screen doors are wiped and clean on both sides and screen door, window, and screen are in place
- Porches swept, wiped clean and mopped
- No trash, furniture, or belongings are left on the porch or in the yard, bushes, and parking areas
- Mailbox is empty and the tenant name labels have been removed

REMOVAL OF TRASH & PERSONAL BELONGINGS

- All trash and personal belongings have been removed from the inside of the premises
- All trash and belongings have been removed from the exterior of the premises
- All trash is placed inside the trash cart and not placed on the grass, curb, or against the trash cart
- Special pick-up requested on or before Monday July 17, 2023, for final pick-up Wednesday July 19, 2023

SECURITY SYSTEM (IF APPLICABLE)

- Security system is deactivated, and the security code and safe word have been provided to Braymor

CARPET CLEANING INVOICE

- Carpet has been professionally cleaned and the invoice has been left on the kitchen counter

SPECTRUM CABLE/INTERNET

- Spectrum Cable/Internet service has been deactivated

INDIVIDUAL BEDROOM CLEANING- (SEE DOOR DECAL TO IDENTIFY BEDROOM)

BEDROOM #1

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BEDROOM #2

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| <ul style="list-style-type: none"><input type="checkbox"/> Remove any marks from walls, doors, ceilings, and all switches.<input type="checkbox"/> Clean and remove dust from all baseboards, tops of doors, shelves, and above cupboards<input type="checkbox"/> Clean all light fixtures, ensuring any insects are removed from inside and that the outside is free of marks, grease, and dust.<input type="checkbox"/> Clean and remove dust from all ceiling fans<input type="checkbox"/> Clean blinds and curtains, ensuring they are returned to the same move-in condition<input type="checkbox"/> Clean and remove dust from all windows and windowsills.<input type="checkbox"/> Vacuum clean all window tracks and sliding door tracks to remove dust and insects<input type="checkbox"/> Sweep or mop all non-carpeted floors, ensuring no drying marks or stains remain | <ul style="list-style-type: none"><input type="checkbox"/> Vacuum all carpeted floors and ensure that there are no marks or stains remain<input type="checkbox"/> Ensure carpet is professionally cleaned, allowing for fair wear and tear<input type="checkbox"/> Ensure cleaning includes vacuuming, and cleaning any dirty registers or floor air returns<input type="checkbox"/> Ensure all drawers, shelves, and cupboards are clean<input type="checkbox"/> Remove cobwebs and any marks left by insects<input type="checkbox"/> Bedroom door key is in your bedroom door lock<input type="checkbox"/> Exterior door keys and parking hanger (if provided) is left on the kitchen counter<input type="checkbox"/> A friend request has been sent to Venmo account @Braymor |
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